## Action Taken Report of the meetings conducted 3 Jan 2020

| Sr. NO | IQAC date | IQAC point | Staff/Dept Involved | Action Involved | Action Taken | Status |
|---|---|---|---|---|---|---|
| 1. | 03/01/2020 | Academic Calendar | Prof. S. R. Khedekar | To prepare a Academic Calendar | Academic calendar for (2019-2020 Even Semester) was presented by Prof. S. R Khedekar and approved by IQAC. | Done |
| 2. | 03/01/2020 | Collaborative activities | All Departments | To take the review of collaborative activities for research, faculty exchange, student exchange | Activities- 19 | Done |
| 3. | 03/01/2020 | Communication skill | All Departments | To improve communication skill of students organised Soft skill development workshops | Workshops-17 | Done |
| 4. | 03/01/2020 | Review of Best Practices | All Departments | To introduced best Practices of institute | Completed | Done |
| 5. | 03/01/2020 | Unnat Maharashtra Abhiyan (UMA) | All Staff | To participate in UMA and review of UMA | No Teachers-15 | Done |
| 6. | 03/01/2020 | Review of Branding activities | Prof. Satpute | To conduct activities related to Branding | Branding Activities-05((Career guidance) | Done |
| 7. | 03/01/2020 | Training and placement activities | TPO | To conduct activities for a students to trained for placement through various training programs | In Progress | Pending |